



**NEW HORIZON  
COLLEGE OF ENGINEERING**

Autonomous College Permanently Affiliated to VTU, Approved by AICTE & UGC  
Accredited by NAAC with 'A' Grade, Accredited by NBA

**DEPARTMENT OF  
ARTIFICIAL INTELLIGENCE AND MACHINE LEARNING**

**REPORT ON PARENT- TEACHER MEETING**

**DATE : 09/11/2024,Saturday**

**VENUE:HYBRID MODE(Falconry Seminar Hall & GMeet)**

# REPORT

**Venue: Hybrid Mode**

**Date: 09/11/2024.**

## **Agenda:**

1. Welcome Address
2. Academic Performance
3. Behaviour and conduct
4. Co-curricular Activities
5. Attendance and Punctuality
6. Open-Discussion
7. Conclusion and Future plans
8. One to One mentor discussion
9. Feedback collection

## **Brief on Meeting:**

Department of Artificial Intelligence & Machine Learning conducted first Parent-Teacher meeting for the Odd semester of academic year 2024-2025, for second, third and Final year students on 09/11/2024, Saturday in the hybrid mode as per the request from parents. Parents who joined online participated through Google Meet. Dr. N V Uma Reddy, Head of the Department of Artificial Intelligence and Machine Learning, addressed the gathering with a department presentation. A total of 15 parents attended offline, while 43 parents joined the meeting online. The HoD expressed appreciation for the parents' involvement in their children's education and highlighted the purpose of the meeting. Faculty members of the department were present in the room.

Various activities conducted by the department were discussed, including the credit system, curriculum, department activities, achievements, global courses, and placement statistics. The HoD also explained the grading criteria, upcoming assessments, and how parents could assist with study routines. She shared observations on student behaviour, dress code, and conduct in college, commending positive behaviours and discussing any challenges. Parents and faculty jointly explored strategies to encourage discipline, focus, and respect among students.

Information about the college's co-curricular and extracurricular activities was shared. The HoD emphasized the importance of regular attendance and punctuality, encouraging parents to ensure their children attend classes regularly and arrive on time.

The meeting concluded with an open discussion, where parents were invited to share their observations, concerns, and suggestions. Many parents expressed their appreciation for the department's efforts and activities. Some parents had questions regarding internships, placements, and the credit system, which the HoD addressed positively.

The meeting wrapped up with a summary of the discussed points and an outline of the department's future initiatives to enhance student learning. Parents were satisfied and expressed their gratitude for the meeting, requesting similar meetings in the future. They were treated to high tea and directed to meet their ward's mentors in person.

Some photographs taken in registration and mentor -parent session is included below.



## Feedback:

Following the successful meetings with mentors and subject teachers, feedback forms were collected from the parents who attended offline. This feedback will be used to improve the quality of the department in the future